

KENTWOOD PUBLIC SCHOOLS
5820 Eastern Avenue, S.E.
Kentwood, MI 49508

BOARD OF EDUCATION ORGANIZATIONAL MEETING
Monday, July 19, 2010, 6:30 P.M.
BOARD ROOM - ADMINISTRATION OFFICES

The organizational meeting of the Kentwood Board of Education was held in the Board Room at the Administration Offices on Monday, July 19, 2010. The meeting was called to order by Board Member Dave Schultz at 6:30 P.M.

Present: Pete Battey
Mimi Madden
Brian McKenzie
Dave Schultz
Sandy Theisen
Scott Palczewski, Superintendent
Shirley Johnson, Assistant Superintendent
Steve P. Zakem, Assistant Superintendent
Michael J. Zoerhoff, Assistant Superintendent
Shellie Tietz, Recorder

Also Present: Evan Hordyk, Scott Vugteveen, Jennifer Glasgow, Jamie Hoekstra,
Joshua Theisen, Deb Stakenas

Absent: Steve Dabrowski, Bill J. Joseph

Mr. Schultz led the board and audience in the Pledge of Allegiance.

PLEDGE OF
ALLEGIANCE

Oath of Office:

- Mrs. Tietz administered the Oath of Office to new members, Mr. Pete Battey and Mrs. Sandy Theisen.

OATH OF OFFICE
FOR NEW
MEMBERS

Mr. Schultz explained the procedure for the audience participation portion of the agenda. He asked all persons wishing to address the Board to sign the participation card prior to that item of business (Bylaw 9115 and PA 267, Sec. 3(5).)

AUDIENCE
PARTICIPATION
PROCEDURE

Motion by Mrs. Madden, supported by Mr. McKenzie, to approve the minutes of the regular meeting of June 21, 2010.
Motion carried.

APPROVAL OF
MINUTES

The meeting was opened up for audience participation. Mrs. Deb Stakenas thanked the Board for their support of the Latin program and her recent attendance at the national conference. She also shared summer events involving students attending field trips focused on Latin.

AUDIENCE
PARTICIPATION

Superintendent's Report:

- Dr. Palczewski read a letter, and presented the framed certificate, from the United States Department of Commerce thanking Kentwood Public Schools for partnering with the U.S. Census Bureau to help achieve a complete and accurate 2010 census count.
- Dr. Palczewski discussed the possibility of August 21 as a Board Retreat date, which would include discussions on the Social Contract, team building, and communication.

SUPTS. REPORT

- Mike Zoerhoff shared that Mr. Battey and Mrs. Theisen will receive information from him regarding filling out a Flippen profile. As part of Capturing Kids Hearts, this is the first step in Flippen Leadership Series training that they will participate in at a future date. Mr. Zoerhoff also indicated that we had received information that the state would not be cutting At-risk funds or Title funding for the 2010-2011 school year, allowing the district to recall the paraprofessionals who were laid off at the end of the 2009-2010 school year.
- Dr. Palczewski introduced and welcomed Scott Vugteveen as the new Director of Technology, indicating this position is part of the reorganization plan for the Instruction Office at Kentwood Public Schools.

Election of Officers was held:

1. Motion by Mrs. Madden, supported by Mrs. Theisen, to nominate Mr. Dave Schultz for President. There were no other nominations. Motion carried.
2. Motion by Mr. Schultz, supported by Mr. McKenzie, to nominate Mrs. Mimi Madden for Vice President. There were no other nominations. Motion carried.
3. Motion by Mr. McKenzie, supported by Mr. Battey, to nominate Dr. Steve Dabrowski for Secretary. There were no other nominations. Motion carried.
4. Motion by Mrs. Madden, supported by Mrs. Theisen, to nominate Mr. Brian McKenzie for Treasurer. There were no other nominations. Motion carried.

ELECTION OF OFFICERS

Mr. Dave Schultz congratulated the new officers.

Motion by Mrs. Madden, supported by Mr. McKenzie, to schedule Board of Education Meetings at **6:30** P.M. in the Board Room at the Administration Offices, 5820 Eastern Avenue SE, [telephone 455-4400] on the following dates:

Monday, August 16, 2010 (third Monday)
Monday, September 13, 2010
Monday, September 27, 2010
Monday, October 11, 2010
Monday, October 25, 2010
Monday, November 8, 2010
Monday, November 22, 2010
Monday, December 13, 2010
Monday, January 10, 2011
Monday, January 24, 2011
Monday, February 14, 2011
Monday, February 28, 2011
Monday, March 14, 2011
Monday, March 28, 2011
Monday, April 18, 2011 (third Monday due to Spring Break)
Monday, May 9, 2011
Monday, June 13, 2011

Motion carried.

BOARD MEETING DATES SET

Motion by Mrs. Madden, supported by Mrs. Theisen, to approve the following banks and financial institutions as depositories for the various funds for the school district 2010-2011 school year: Fifth Third Bank, PNC Bank, Bank of New York Mellon, Byron Bank, J P Morgan Chase, Founders Trust, Bank of America, Mercantile Bank, Morgan Stanley, Bank of Holland, Comerica Bank, and Citi Bank. Mr. Zakem provided additional details on this action item.
Motion carried.

APPROVAL OF FINANCIAL INST.

Motion by Mrs. Madden, supported by Mr. Battey, to authorize the assistant superintendent for business and/or the District's accounting supervisor to transfer the following school district funds: General Fund, Trust & Agency Accounts, Food Service

APPROVAL OF FUND TRANSFERS SIGNATURES

Funds, Debt Funds, and Capital Projects Funds, and that the treasurer and/or assistant superintendent for business be authorized signers for the following school district accounts: Disbursement Account and Payroll Account. Mr. Zakem provided details on this item.

Motion carried.

Conflict of Interest discussion:

Dr. Palczewski reviewed this annual item which requires Board members to abstain from voting on any action item that involves personal gain and to bring that possible conflict of interest to the attention of the Board president.

CONFLICT OF INTEREST

Motion by Mrs. Madden, supported by Mr. McKenzie, to approve the consent grouping items numbers 1 through 5 as follows:

APPROVAL OF CONSENT AGENDA

1. To employ the following law firms as legal counsel for the 2010-2011 school year: Thrun Law Firm, PC (retainer); Varnum, Riddering, Schmidt & Howlett; Miller, Johnson, Snell & Cumiskey; LaPointe & Associates (retainer); Pete Patterson, PLLC; and Clark Hill, PLC.;
2. Designate secretary of the superintendent as responsible for implementing the notice of requirements of the Open Meetings Act as required by law;
3. To continue the three-year term of Tammy Aurich and add Angie Fortin to serve on the KISD Parent Advisors for Special Education (PASE);
4. Adopt resolution for membership in the Michigan High School Athletic Association, Inc. for the year August 1, 2010 through July 31, 2011;
5. Approve the MASB membership fees and Legal Trust Fund membership for the 2010-11 school year in the amount of \$7,796.00.

Motion carried.

Motion by Mrs. Madden, supported by Mrs. Theisen, to approve the monthly disbursement for June 2010. Mr. Zakem explained that this is a summary of funds expended for the past month. He shared that as part of the request for transparency we will be posting the check registry online in the near future. Mr. Zakem indicated per state law, any purchase over \$20,000 must be Board approved.

APPROVAL OF MONTHLY DISB.

Motion carried.

Motion by Mrs. Theisen, supported by Mr. Battey, to approve an agreement with Wolverine Printing Solutions to print the *Kentwood School News* for a three-year period through June 2013 at an estimated cost of \$82,440. Funding will come from the General Fund. Dr. Palczewski shared that this is the primary source of information about our schools for the Kentwood community.

APPROVAL OF PRINTING AGREEMENT

Motion carried.

Motion by Mrs. Madden, supported by Mr. McKenzie, to approve the purchase of 125 netbook computers for East Kentwood Freshman Campus at a cost of \$43,750. Funding for this purchase will come from At risk funds. Mr. Hordyk stated that the Global Tech 21 initiative will run as a school within a school with high infusion of technology and a team approach to learning. Discussion followed.

APPROVAL OF 125 NETBOOK COMPUTERS FOR EKFC

Motion carried.

Motion by Mrs. Madden, supported by Mr. McKenzie, to approve the purchase of 50 desktop computers for East Kentwood High School at a cost of \$39,750. Funding for this purchase will come from At Risk funds. Mr. Hordyk indicated this is a pilot hybrid math class with fifty students, one teacher and two certified teaching assistants. The teaching ratio of 1-17 is another innovative model of instruction, similar to the Freshman Academy. The same learning standards are in place for this class, as in other math classes at East Kentwood High School. Mr. Schultz asked for an update in the future.

APPROVAL OF DESKTOP COMPUTERS FOR EKHS

Motion carried.

There was no Board communication.

BOARD
COMMUNICATION

The following Board discussion items were covered:

DISCUSSION
ITEMS

- Dr. Palczewski reminded Board members of the Kentwood Community Church cookout taking place on Sunday, July 25, 2010 from 4:00 to 7:00 PM.
- He also reminded everyone of band camp beginning Sunday, July 25th in the evening and running all week. He invited anyone who was available to stop by.
- Discussion took place regarding the perception the Global Tech 21 class was responsible for lower numbers of students participating in band camp. Dr. Palczewski shared that spring class schedule planning involving the Freshman Campus administration, high school administration and band instructors resolved the potential conflict.

Motion by Mrs. Madden, supported by Mr. McKenzie, to go into closed session for the purpose of negotiations in accordance with Policy BCBK and PA 267 of 1976, section 8.c.

CLOSED SESSION

Roll Call Vote:

Ayes: Thiesen, McKenzie, Battey, Madden, Schultz

Nays: -

After a brief break, the Board convened into closed session at 7:43 PM.

Motion by Mrs. Madden, supported by Mr. McKenzie, to adjourn.
Motion carried.

ADJOURNMENT

The board meeting adjourned at 8:23 P.M.

Steve Dabrowski, Board Secretary